

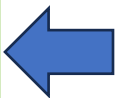


Selecting a Provider

When submitting a prior authorization request in Qualitrac, a provider search can be completed based on the NPI number, Medicaid ID number and/or name.

From the provider screen, select Add.

Type	Name	NPI	Address	Phone	Primary Taxonomy	PPO Redirect Reason	Comments	Action
Treating Physician *					Not Supplied			+ Add
Treating Facility *					Not Supplied			+ Add
Ordering Provider *					Not Supplied			+ Add



Next, enter the field information to search. **The provider must be searched for and selected based on their Mississippi Medicaid ID number.** Selecting providers by their Medicaid ID number will decrease the number of transmission errors.

Enter the Medicaid ID in the “Other ID Number” box.

Providers *				← Back
NPI Number	Other ID Number	Organization Name		
<input type="text"/>	<input type="text"/>	<input type="text"/>		
City	State	Zip Code	Taxonomy	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Search using NPPES	ON			Search





After entering the Medicaid ID number, click the Search button. Only one provider entry should appear. Verify the Medicaid ID number, NPI number, and address are correct, then select the Add button.

Providers * ← Back

NPI Number Other ID Number Organization Name

City State Zip Code Taxonomy

Search using NPPES ON Q Search

Show entries Search:

Name	NPI	Primary Number	Other ID	Type	Address	Phone	Primary Taxonomy	Source
HOSPICE OF NORTH SUNFLOWER	1386050920	009370897	009370897		Clinic #: 1 Addr: 105 E. Floyce St Ruleville, MS, 38771			Provider File